

**VOLUNTOWN SELECTMEN'S MEETING**  
**March 29, 2016**

<b>Special Meeting</b>	A Special Meeting of the Board of Selectmen was held on Tuesday, March 29, 2016 at the Voluntown Town Hall. Mr. Sirpenski, First Selectman, called the meeting to order at 7:01 p.m.
<b>Selectmen Present</b>	Robert A. Sirpenski, Tracey L. Hanson, Jack S. Wesa
<b>Town Officials</b>	None
<b>Citizens Present</b>	Catherine Rubin, Marc Pelletier, Joseph Miller, Paul Gruber, Wendy Gauthier, Audience of Citizens.
<b>Approval of Minutes</b>	
Motion	A motion was made (Tracey Hanson/Jack Wesa) to table the minutes of the meeting held on March 1, 2016 due to a printing error. Motion Approved.
<b>Citizens Comments</b>	
Paul Gruber	Mr. Gruber had questions regarding the Public Works Garage Project (building committee, oversight, etc). Mr. Sirpenski noted the BOS was overseeing the project and further discussion would have to be added to the agenda of a Regular Meeting. The next meeting will take place on April 5, 2016.
Joseph Miller	Mr. Miller stated that the culvert near his home on Congdon Rd. needs repairs.
Wendy Gauthier	Ms. Gauthier stated that the culvert near Hutchinson's on Congdon Rd. also needs repairs.
<b>Correspondence &amp; Announcements</b>	
Vault – Assessor's Office	CLA Engineers inspected the old vault in the Assessor's Office. They provided a list of recommended repairs for water infiltration in the vault and surrounding exterior walls.
CT Tourism	The Conn. Office of Tourism is holding its annual conference on April 27, 2016.
Joyce Turner	Ms. Turner called to inform the BOS that she believes there is an indian burial ground across from her property on Ekonk Hill Rd.
Wendy Gauthier	Ms. Gauthier contacted the BOS to volunteer for the Tri-centennial Committee.
COST	The Conn. Council of Small Towns forwarded a notice stating that the Conn. General Assembly will not cut municipal aid in 2016.
St. Police Firing Range	Six letters were received asking that the proposed State Gun Range not be built in Voluntown.
Veteran Programs	Ms. Capone, of OPM, forwarded information on upcoming Veteran Events at the Capitol.
Uniform Chart of Accounts	The Office of Policy & Management sent an update on the uniform system of accounting for municipalities.
Memorial Day	The Dept. of Transportation forwarded a permit for the Town's annual Memorial Day parade.
School Budget	Supt. Burrows forwarded a budget update including correspondence from the school's health insurance advisor on the Partnership 2.0 insurance plan.
<b>New Business</b>	
Constitution Field Resolution Motion	A motion was made (Tracey Hanson/Jack Wesa) to approve an Authorizing Resolution for the Constitution Field Stairway Project. Motion Approved. A copy of the Resolution is appended to these minutes.

Tax Refunds Motion	A motion was made (Tracey Hanson/Robert Sirpenski) to approve tax refunds to Carol King, Scott Gibson, Bruce & Deborah Maynard, Mary Hynes and Jason Williams. Motion Approved.
Town Clerk Report	<p>The Town Clerk submitted a quarterly report noting that she has attended three training sessions and will attend more CTCA and State training sessions this spring. Her office is in the process of setting up a new dog licensing system and it will be up and running by this spring. Vision Appraisal has been added to the public search computer which has been a great help to the Assessor.</p> <p>A note of concern was the lack of paper or electronic files in the Town Clerk's office. On 2/16/16, APEX, the town's IT provider, was able to recover and restore 556 files that had been deleted. These files included 2015 election reports and letters, adopted ordinances, info for the dog program, civil union index, death index, Justice of the Peace application, phone list, certificates, etc. which would need to be recreated before elections, 2009-2016 Historical Grant backup, legal notices, marriage index, certificate to be printed on certified copies of land records and many minutes and letters from various departments. It was noted that it is possible to recreate all of these items although it would be a great deal of work. One other item of concern was a marriage license which was issued on 2/8/16 and has been referred to INS and the passport agency. A complete copy of the report is on file in the Selectmen's office.</p>
Resolution - Grant Farmer's Market Motion	A motion was made (Tracey Hanson/Robert Sirpenski) to approve an Authorizing Resolution for a CT Dept. of Agriculture grant for the Farmer's Market. Motion approve. A copy of the Resolution is appended to these minutes.
Resolution - Grant School Garden Club Motion	A motion was made (Tracey Hanson/Jack Wesa) to approve an Authorizing Resolution for a CT Dept. of Agriculture grant for the School Garden Club. Motion approve. A copy of the Resolution is appended to these minutes.
Appt. Water Advisory - Motion	A motion was made (Jack Wesa/Tracey Hanson) to appoint Jim Thevenet as the Town's representative to the Southeastern Conn. Water Authority. Motion approved.
Budget – Town Hall	The various Town Hall Departments submitted budget information with a reconfiguration of duties and hours. The changes would result in a savings of over \$26,000 which could be applied to underfunded items in the Town Budget.
<b>Old Business</b> Library Furnace	Marc Pelletier noted that he has completed the installation of a new furnace in the Library, but has concerns about the old ductwork. He noted that it is located on the ground under the cement slab and feels it should be filled and sealed to prevent further entry by termites and other bugs and vermin. Ms. Rubin noted that she spoke to a contractor last year who gave an estimate of \$1000 to seal the vents without filling them. Mr. Sirpenski will contact the Town's engineer for an opinion.
Blight	Mr. Wesa noted that he is working with NECCOG to determine the scope of a workable Ord.
Ten-Year Plan	Mr. Wesa noted that we have four years remaining on our plan and he has contacted Mr. Filchak at NECCOG to begin work on the update.
<b>Adjournment</b> Motion	A motion was made (Jack Wesa/Tracey Hanson) to adjourn the meeting. The meeting adjourned at 7:36 p.m. Motion Approved.

Respectfully submitted by:

Approved for distribution by:

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Roxanne Gray, Admin. Asst. to the BOS

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Robert Sirpenski, First Selectman